



Inman Elementary School Parent Advisory Council
 3963 Brandon Street
 Burnaby, BC V5G 2P6
 E-mail: inmanpac@gmail.com

TEACHERS & STAFF APPRECIATION LUNCH

Dear Parents, Guardians and Caregivers:

Every year the Inman Parent Advisory Council organizes a lunch for our teachers and staff to appreciate and thank them for making Inman a safe and nurturing place for our children.

For this event to be successful, we are asking parents to contribute a dish (appetizer or main course), flowers (in vases) and your time by coming to help set up, heat/serve food, host or clean up. A monetary donation is also appreciated and will go towards the event. Any surplus funds will be used to support school-based activities. **Please also take a moment to write a note of appreciation for our teachers and staff (i.e. Admin team, Education Assistants, Support Staff) on the attached sheet.**

This event is on **Tuesday, June 11th** at Noon. Please drop off your dishes (with serving utensils) and flowers from 9 am and no later than 11:30 am. You can pick your containers and serving utensils after 2:30 pm from the Staff Lounge. Please remember to label all your containers and serving utensils with your name and division number if you want them back. **We do not have a cooking facility; please only bring food that is ready to serve.**

Please complete the form below and return it to school by no later than **Thursday, June 6, 2019**. Any queries can be directed to inmanpac@gmail.com.

Thank you,
 Inman PAC Executives

----- Please detach along here and return to Inman School, no later than **Thursday, JUNE 6, 2019** -----

Parent's Name: _____ Contact #: _____

Child's Name: _____ Division #: _____

❖ I can contribute

Appetizer (enough for 2-3 persons): Name of dish _____

Main course (enough for 2-3 persons): Name of dish _____

Dessert (enough for 2-3 persons): Name of dish _____

Money (cheque payable to Inman PAC): Please pay cash through cash online: Amount \$ _____

❖ I can help – **please sign up at <http://bit.ly/inmanstaffappreciation>**

Setup (9 am - 10:30 am)

Heat/serve/host (11.00 am – 12.30 pm)

Clean Up (1 pm - 2.45 pm)

*We will try our best to email to reconfirm your contribution. If you don't hear from us, please drop off your food on **Tuesday, June 11th** by no later than 11:30 am.*